

MURRAY CITY
DETACHED GARAGE PLAN SUBMITTAL REQUIREMENTS

Name of Applicant _____
 Building Address or Lot # _____
 Phone No. _____ Permit Application No. _____

In order to expedite your plan review, please check your plans and application to be sure the following information has been included. *When each of the following items have been checked by you, sign the bottom of the form and have the Building Department verify that all needed information is included.* Submit this form with your application, plan review deposit, and 2 sets of plans for Building Department review. NOTE: APPLICATIONS FOR BUILDING PERMITS CANNOT BE ACCEPTED FOR PLAN REVIEW UNTIL THE SUBMITTAL IS COMPLETE.

COMMUNITY DEVELOPMENT APPROVAL

* ____ Approval signature from Planning and Zoning

PROJECT COMPLETION DEPOSIT

* ____ Project completion deposit of \$500.00 (refunded after final inspection approval)

***THE BUILDING PERMIT APPLICATION**

____ Contractor's name, phone number, address, and contractor's state license number for:
 ____ General contractor - attach copy of license
 ____ Electrical contractor - attach copy of license
 ____ (Mechanical or plumbing contractor if used) - attach copy of license
 ____ Type of improvement/kind of construction
 ____ Signature of owner, contractor, or authorized agent with date signed

***SITE PLAN**

____ Drawn to scale with scale indicated (1" = 20' or larger)
 ____ North arrow
 ____ Lot number and/or address
 ____ Lot dimensions all sides
 ____ Size and location of any easements or right-of-ways
 ____ Names and locations of all adjacent streets
 ____ Locations of proposed and existing structures
 ____ Setback dimensions rear and sides
 ____ Outside garage dimensions and distances between buildings on property
 ____ Relative elevations of top of foundation and lot corners
 ____ Location, type, and elevation of any retaining walls
 ____ Direction and flow of drainage

***BUILDING PLANS**

____ Floor plan
 ____ Complete dimensions
 ____ Garage height

- ___ Sizes and types of doors and windows
- ___ Building elevations (exterior views and finish materials)
- ___ Cross sections with materials to be used
 - ___ Footing size, depth, and reinforcement
 - ___ Foundation height, thickness, and reinforcement
 - ___ Mud sill and anchor bolts
 - ___ Wall material, stud spacing, sheathing, and exterior finish
 - ___ Solid blocking
 - ___ Roofing covering material and sheathing
- ___ Framing details--grade and species of lumber
 - ___ Rafter size and spacing and/or truss details and layout
 - ___ Size and material of all beams, headers, and columns

ELECTRICAL DETAILS

- ___ All light and receptacle locations
- ___ GFCI's indicated

NOTE: Additional information may be requested as the city proceeds with the plan review.

My signature below indicates I have carefully reviewed the submitted plans and verified that all of the items above have been included. I understand that failure to provide any needed information at this time will delay the processing of my permit.

* _____
Applicant's Signature Date

* _____
Building Inspection Division Date
Acceptance

IF YOU NEED ASSISTANCE FROM A Plan Reviewer, PLEASE MAKE AN APPOINTMENT SO WE CAN SPEND SOME TIME WITH YOU TO ANSWER GENERAL QUESTIONS.